

IBCPL Corporate Liaison Services

International **B**usiness **C**onsortium (Pvt) Ltd

Facilitators for Business Start- ups / any new investment projects in Sri Lanka

In order to transform a conceptualized idea into a successful Business Enterprise one needs to possess the knowledge and acquire the support of professionals who have the experience and are familiar with the relevant business environment and with an intricate high end network. This becomes more important for any Overseas Investors looking for expansions into Sri Lanka with many factors including Business, Economic and Cultural factors (PESTEEL) needs to be considered.

International Business Consortium (Pvt) Ltd; (IBCPL) provides integrated solutions that create customized Liaison services in line with the needs of any business, after considering the business prospects.

The startup operations require a set up that will not lay unwarranted obstacles in its way forward.

The content noted herein will give you an insight and a broader view into hybrid packages that we have devised for your attention. More importantly these services come from our knowledge in the local market (with group resources) who are all practicing Managers with hands on experience.

Let us take you through our value added services for your review and consideration:

- Preliminary start - up solutions
- Business Set - up and support services
- Communication & Information Technology
- Finance and Support Package
- Tax Consultancy and advice

We provide certain combined or consolidated enterprise-wide needed, support services, based on specialized knowledge, best practices, and technology to serve internal (and sometimes external) customers and business partners. Which covers a broad spectrum of activity and also, consists of Finance; Human Resources; Information & Communication Technology; Procurement; Estates Management etc...

Corporate Travel, Meetings and Visa Assistance:

We extend our services to inbound and out bound Business travel arrangements, facilitate arrangements for meetings and provide the service of obtaining the necessary employment visa for expat employees.

Business Office:

Our expert team will identify the requirements for your office and propose the ideal office environment to carry out business operations at a suitable location.

Human Resource:

Our Human resource consultants will provide the best possible assistance in finding the best fit candidates who meets your requirement.

Our team of Financiers/ Accountants are geared to manage all your accounting & audit requirements so that you can concentrate more on key issues of business and decision making.

Compliance Management:

We provide the service of handling your entire compliance related to various laws, providing you the comfort of being a compliant organization that follows all rules and regulations and is in sync with the laws of its domain.

Business Set -Up from its inception: In our endeavor to provide you with an all-round effort of assistance in the setting up of your business, we provide you with the entire gamut of services within the scope of a business set up Package which answers all the queries and apprehensions faced by a business, right from the establishment till the post setup activities.

Services For Start Ups & Business- Support Services

For setting up business independently

- Pre Entry services
- Developing Country Profiles
- Pre Entry Market Exploration
- Advising on business structure keeping in view tax planning
- Advising on Sri Lankan Regulatory Environment including pre set – up approvals;

Implementation services

- Assistance in formation of business entity
- Assistance in identifying Location suitable for your business
- Assistance in identifying suitable business partners
- Assistance in purchasing an existing business set-up

Post entry services

- Opening of Bank account/tax registrations
- Constant and ongoing regulatory and statutory compliance support
- Administrative, Legal, HR, Accounting and IT support
- Financial support (Corporate & Project financing)
- Drafting of Contractual and other agreements
- Freight and Logistical Services

For setting up business as JV partner

- Pre-JV Services
- Drafting /Vetting of JV Agreement
- Advising on business structure keeping in view tax planning
- Advising on Regulatory Environment including pre- set up approvals

Post JV Services

- Assistance in compliance of JV
- Assistance in formation of business entity
- Constant and ongoing regulatory and statutory compliance support
- Administrative, Legal, HR, Accounting and IT support
- Financial support (Corporate & Project financing)

Virtual Office Facility

Our customized virtual office packages are designed to suit your specific business requirements and the exclusivity of your style. It includes services like registered office service, telephone answering service, online scheduling, reception and secretarial service, web-based e-mail and high-speed Internet access, mailing and shipping services, and various other ancillary and counseling services. The cost effective prices are best suited to the type and kind of virtual services provided by us.

Our packages include: Connecting you with the right service providers & Facilitators

Registered Office facility to meet the statutory requirement of establishing business and for receiving various communications and other correspondence.

Our Service package consist of

- Startup/ Setup packages
- Advice for the business structure (company, LLP, partnership) after analyzing the business needs
- Assistance in establishing the business structure
- Assistance in procuring the approvals /licenses, if any required to start up the business
- Assistance in getting the preliminary tax and commercial registrations
- Assistance in drafting necessary JV/Partnership Agreements

Start-up Setup and Support Package

- All services covered under Start-up Setup Package
- Assistance in drafting of legal agreement, organizational policies, etc.
- Assistance in Trademark and Copyright Agreement and registrations
- Management of accounting and pay roll requirements
- Legal Compliance Management
- Maintenance of corporate secretarial records (periodic statutory filings, Board papers, maintenance of statutory registers, interacting with statutory auditors)
- Assistance in preparing organization for due-diligence by venture capitalist and other investors
- Assistance in drafting shareholders Agreement with venture capitalist and other investors.

Start-up Finance Support Package

We can help start-up businesses in raising the necessary funds required for their business through the following:

- Assistance in preparing the Project Report /Information Memorandum about the business
- Assistance in preparing organization for due-diligence by financial institutions, venture capitalist and other investors
- Arrangement of meetings with financial institutions, venture capitalist and other investors
- Assistance in pitching the business plan before the financial institutions, venture capitalist and other investors
- Assistance in entering into negotiations with financial institutions, venture capitalist and other investors
- Assistance in drafting shareholders or other agreement with investors

Buying of Shelf Companies

We offer the services that assist in the purchase of an already established company which is engaged in the business you intend to carry that is already formed but not functional, and is available for purchase by a new owner.

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